



JOB ANNOUNCEMENT

POSITION:

Site Superintendent

UNIT/PC#:

**California School for the Deaf, Riverside
04500**

TENURE/TIME BASE:

Full-Time

LOCATION:

Riverside, CA

SALARY:

**\$8,409 - \$10,527 plus \$650 to \$1,900 for
Recruitment and retention and \$100
for proficient sign language monthly.
(Annual Salary \$109,908 to \$150,324)**

DUTIES:

The Site Superintendent at the California School for the Deaf, Riverside (CSDR), serves more than 423 students with a staff mix of approximately 341 educators, residential care workers and support services personnel. The Site Superintendent (SS) provides leadership to CSDR and Local Education Agencies in providing quality educational services to deaf and hard of hearing students. School services address a wide range of needs for students that are deaf or profoundly hard of hearing, in accordance with the goals and policies of the California Department of Education and state and federal rules and guidelines. The school ensures that students receive a quality education with emphasis on full communication access through fluency in both American Sign Language and English. Program components and services to students in the elementary, junior high, and high schools include adherence to academic standards in general and vocational education, and special education. The Site Superintendent directs activities in departments of Instruction, Student Life (including residential services), Support Services, Student Services, Technology Services, Outreach and the California Deaf Education Resource Center.

REQUIRED QUALIFICATIONS:

- Master's Degree in education is required.
- Applicant must possess a California Administrative Services Credential, or be qualified and willing to enroll in an administrative internship program working toward obtaining the credential.
- A minimum of five years of administrative experience with oversight responsibilities of education programs for the deaf and hard of hearing student population.
- A minimum of three years experience as a credentialed teacher for the deaf.

DESIRED QUALIFICATIONS:

- Doctorate from an accredited institution in the area of education of the deaf and/or educational administration is highly desired.
- Be knowledgeable of:
 - Deaf culture needs and issues
 - Principles, practices, concerns, and trends of school administration, management, and educational issues in serving deaf and hard of hearing students
 - Curriculum and instruction, fiscal planning and oversight, personnel management, strategic planning, facilities planning, community relations, and legislative relations
 - Local, state, and national programs for the deaf and hard of hearing
- Possess the abilities and interpersonal skills to:
 - Communicate fluently in American Sign Language
 - Promote and ensure academic and instructional excellence in all educational programs according to rigorous content and performance standards for all students served
 - Develop and implement procedures to ensure quality control of all programs and services

- Promote parent and community partnerships and involvement in school activities
- Maintain general oversight and monitor business functions of a state operated agency including all budgetary functions, and plant operations needs
- Promote and implement appropriate personnel practices and labor relations policies
- Establish and maintain effective communications with all constituency groups to integrate the activities of diverse interests to attain common goals

WHO MAY APPLY: Applications will be screened and only the most qualified will be interviewed.

PLEASE NOTE: Possession of minimum qualifications will be verified prior to interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the applicant will be removed from the eligibility list.

HOW TO APPLY: Submit a State Application (Form 678), a current resume, copy of attained degree(s), teaching, administrative credentials, three letters of reference and Statement of Qualifications to:

Cheryl Cerda-Urbe, Personnel Manager
Department of Education
California School for the Deaf
3044 Horace Street
Riverside, CA 92506
(951) 248-7700 ext. 3590

The Statement of Qualifications describes your experience, knowledge, and abilities as they relate to each “Desired Qualification” factor listed under the “Desired Qualifications” section of this bulletin. You must provide specific examples for the Desirable Qualifications you possess. The Desirable Qualification factors must be addressed in the same order as listed. The Statement of Qualifications should not exceed three pages in length with a minimum font size of 10 pitch.

APPLICATIONS MUST BE RECEIVED BY: UNTIL FILLED

California Relay (Telephone) Service for the Deaf or Hearing Impaired: Video Phone Relay 1-866-327-8877, Voice Phones (951) 248-7700 ext. 3590

CALIFORNIA STATE GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.